

Usage of 33hrs. 2011/2012



- Central purpose of 33hrs: Essential whole school activities take place without reducing class contact / tuition time.
CL 25/11
- Discretion of school management. 'It is essential to stress that it is for school management, following consultation, to make the decision to the usage of this time from the list of allowable items'. Letter of clarification from DES.

Staff Meetings:



- No longer appropriate to have any element of staff meetings within school time.
- Circular M 58/04: refers to half-in, half-out; CL 25/11 allows buy out of the half-in element.
- 3 staff meeting in CL 58/04 bought out with 3hrs.
- 50% of respondents just bought out with 3 hrs. No additional staff meetings.

Parent Teacher Meetings:



- Circular M 58/04: 3 Parent-Teacher Meetings; School finishes 15 minutes earlier than normal; time of P/T Meeting: 4.15pm – 6. 45pm;
- Circular 25/11: any P/T Meetings beyond the three have to keep to 'existing time provisions', ie: 4.15pm – 6. 45pm; allowed 3 hrs for each meeting; school finishes 15 minutes earlier than normal.
- 42% of our schools do 3 extra meetings; 42% do 2 extra meetings; 16% do 1 extra meeting.
- Some variations in schools. Is this good use of extra hours?

Open Evenings:



- Longer than 2 hrs needs consensus of staff. Outside of normal school hours.
- 33% had a 3hr event Open Day/ Open Evening; 22% had an event longer than 3 hrs or a second event; 8% had a 2 hr event; 37% didn't use hours for an Open Night.
- Prizegiving / Graduation Ceremonies. Why not appropriate.

Subject Planning:



- Should be 1 hr or 2 hrs.
- Seems to be high usage of time for this.
- 3 hrs or less: 30% of respondents.
- More than 3 hrs: 70% of schools; mean of 7 hrs.

Staff Days:



- Consensus: General agreement, not simple majority, no veto.
- Actual time during day spent on activity, therefore lunch breaks not included.
- Those schools who have no 'Staff Day' or 'CPD Day', ie who didn't go outside the 167 days don't have permission to have a staff day or CPD day within the 167 days.
- 61% of schools surveyed came back early in August. Over half of these came back two days early.
- Note: start back to school: full normal timetable operating beginning of 3rd day of new school year.

Other uses of 33hrs:



- Induction: Refers to induction of new teaching staff, but all staff need to be involved. 14% of schools surveyed reported doing this.
- Supervision & Substitution: 8% of schools have included this in their calculation of 33hrs.
- Nationally mandated inservice / Continuous Professional Development eg. New programmes or syllabi:
 - May be used next year for Literacy and Numeracy inservice to Staff
 - May be used from next year for new Junior Cycle Framework introduction.

Approved school arranged inservice / CPD



- 61% of schools surveyed did at least 2 hrs and up to 12 hrs of school planning.
- Child Protection Guidelines Inservice.
- SPHE Inservice on Mental Wellbeing.
- A Whole School Approach to SPHE: SPHE Team
- Instructional Intelligence. Report on IVEA Programme facilitated by staff involved.
- Fundamentals to motivating people. Guest speaker.
- Assessment for Learning. Mr. Greg Smith NUI Maynooth.
- Safe Talk. Speakers Ms Bernadette Fitzgerald HSE and Mr. Mike Moriarty. 4 hrs.

CPD continued:



- Inservice on Restorative Justice.
- Inservice by PDST on Teaching and Learning.
- Self-evaluating school. Donal Murray.
- Shane Martin to speak on issues around staff looking after themselves: pacing, stress management, attitudes, positive thinking.
- Literacy and Numeracy.
- Team Teaching. Finn O Murchú. DES Inspector.
- Health Promotion Unit of HSE for Anti-bullying inservice.

CPD continued: IT



- E-portal training with Serco Learning.
- ICT and Website Development.
- Usage of interactive data projectors. Local IT person.
- Using technology in the classroom.
- Skill Space Training (IT)
- Cloud Computing: presentation and workshop facilitated by 2 staff members.