

Check for accuracy of NVB1 Form:

- **Role Being Vetted For: Relevant work or activities**
The role being vetted for must clearly identify if the applicant will have access to, or contact with children or vulnerable persons. This is now a statutory requirement and clarification will be sought by the National Vetting Bureau if this is not clearly communicated in the application form particularly in the case of PLC and TY students.
- **Email address is important.** The process cannot continue without it! When a person from 16 – 18 yrs. is applying for a Vetting Disclosure, the Email address should be that of the Parent / Guardian.
- **Eircode/Postcode** important if it's a North of Ireland address.
- **Name of Organisation:** The School's name.
- Ensure applicant has ticked the small box above the Applicant's Signature.